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See Distribution

Reference: ARMY O

Date: 08 Nov 12

INTER-SERVICES ORIENTEERING MATCH 2011 – ADMIN ORDER

- A. Army O dated 07 Jul 12.
- B. [2011DIN07-098](#), Authority for Army Orienteering 2011-12.

1. Reference A laid down the selection policy for the 2012 Army Orienteering Team to compete against the RAF and RN in the Inter-Services Championships on the 25 Nov 12. This Match is an AOA-sponsored event in accordance with Reference B, and participants are on duty for the duration of the competition. The following personnel have been selected to represent the Army:

MEN'S TEAM

Lt Col CAJ Bromley Gardner MBE QRH
Lt Col CW Metcalfe REME
Lt Col CJH Sanderson RLC
Maj DR Godfrey RIFLES
Maj P Helme RE
Capt E Andrews RLC
Capt R Ashton REME*
Capt MS Bentley R SIGNALS
WO2 D Averill RIFLES*
Sgt A McNally R SIGNALS

WOMEN'S TEAM

Lt Col LM Giles RLC
Maj WAS Allen AGC(ETS)
Maj M Rayner R SIGNALS
Maj A Lea RE*
Capt J Barr R SIGNALS
Capt A Pennington RE

Reserves:

Maj S Calland R SIGNALS

Travelling Reserves (in priority order):

Maj (MAA) SD Collinson RAPTC
SSgt (FofS) S Mallison R SIGNALS
Maj E Walsh RE
tbc

* New cap

2. Conscious of the pressures on everyone, we are grateful to all potential team members for the commitment shown in competing for a place. The final few slots were particularly difficult to select, and we are aware that there were many candidates who could probably fill the slots quite capably, but who do not appear on the team. Ultimately and in accordance with Reference A, it was proven, consistent ability at the level of the Inter-Services Match that decided the team, and that was sometimes more difficult to find.

3. **Reserves.** Travelling reserves are named and will be allocated start times outside of the main competition if not called up for the main teams. In order to minimise the impact of a weekend away on individuals, reserves may elect not to travel. If you don't want to travel, please contact your Team Manager as soon as possible. Electing not to travel will have no effect on your chances of selection in the event of a drop-out, but clearly, you will take a risk of being unavailable or unable to arrange travel if a very late change is necessary.

4. **Inter-Services Match.** The admin instruction for the Inter-Services Match is at Annex A. Team members are to notify their respective Team Manager as soon as possible if there are any difficulties.

5. **Combined Services Team.** The Inter-Services Match is the selection race for the Combined Services Team. The selection criteria used previously are at Annex B. Note that these have not yet been formally agreed for 2013 and may change.

Original signed

CJH SANDERSON
Lt Col
Army Men's Team Manager
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Civ Mobile: 07989 656179
Mil E-mail: DES WpnsDGM-ATLCapSpt
DII Personal E-mail:
christopher.sanderson855@mod.uk
Civ E-mail: sanderson_chris@hotmail.com

WAS ALLEN
Maj
Army Women's Team Manager
Work Tel: 94211 8524
Work Tel: 01483 798524
Civ Mobile: 07973 316420
Mil E-mail: ASLS-CI
DII Personal Email: woo.allen408@mod.uk
Civ E-mail: woo_allen@hotmail.com

Annexes:

- A. 2012 Inter-Services Orienteering Match – Admin Instruction.
- B. Selection Criteria for the Combined Services Orienteering Team.

Enclosure:

- 1. [2011DIN07-098](#), Authority for Army Orienteering 2011-12.

Distribution:

External:

Action:

All Team Members
RN Team Manager

Information:

AOA Chairman
AOA Treasurer

2012 INTER-SERVICES ORIENTEERING MATCH – ADMIN INSTRUCTION

KEY INFORMATION

**Be at the Event Centre, Eight Acres Hotel, Elgin, by 0930 hrs on Sun,
25 Nov 12**

Tell us ASAP of any problems

1. **Introduction.** The 2012 Inter-Services Orienteering Match will take place in conjunction with the civilian Moravian Orienteers Colour Coded Event at **Quarrelwood and Aldrouhty**, Elgin, on Sun, 25 Nov 12. The area (less car park/assembly) is out of bounds to competitors until their start time. The Army Teams will run on the Black (Men) and Brown (Women) courses, respectively. You are to inform your Team Manager of your BOF Membership Number and actual age class (M21, W35, etc) ASAP as this could affect the badge and ranking points calculations for other competitors. Entries for all full Team Members will be arranged and paid for by the AOA. Further details are on the Moravian Orienteers' website. The URL, which Team Members should check regularly, is:

<http://www.moravianorienteering.org/events/quarrelwood-and-aldrouhty-full-colour-coded-event-sun-25-nov-12>

2. **Status.** In accordance with Reference B (enclosed), all Team Members are on duty for this competition, which is formal military training. You are entitled to the same allowances and support afforded any other official training activity. You should, however, clear any expenditure with your budget manager beforehand.

3. **Travel.** You are responsible for your own travel arrangements and are entitled to use military transport. The easiest and most cost effective option for most will be to fly, but any flights must be cleared with individuals' budget managers before booking. You are strongly advised to book early to gain the best deal. A vehicle will be travelling from the South of England on the 23 Nov 12 and returning on the 26 Nov 12 to provide emergency transport for anyone who is unable to provide for themselves, or to cater for last minute changes to the team, and to provide some flexibility on race day. Please note that this is for emergencies only as space is limited and it will be a 4-day round trip, so you're advised to make your own, more convenient, arrangements if at all possible.

4. **Accommodation.** Military accommodation will be arranged, for those who request it, in the respective Messes at 39 Engineer Regiment (Air Support), Kinloss Barracks, Forres, IV36 3UH. Anyone requiring Mess accommodation is to complete Appendix 1 and pass it to the Men's Team Manager ASAP. The RN Team Manager is asked to confirm the same details for the RN Team who wish to be accommodated at Kinloss Barracks. Contact details are:

- Officers' Mess. Tel: tbc.
- WO and SNCO Mess. Tel: 95131 7675.

5. **Messing.** Meals are available in the Messes for those who book them on Appendix 1. The RN Team Manager is asked to confirm the same details for the RN Team who wish to be fed at Kinloss Barracks. Where meals cannot be taken in the Messes, individuals who have to purchase food are entitled to Daily Subsistence (DS) for any absence longer than 5 hours from their normal unit. Catering will be provided at the event. The event caterers will not provide a receipt, but the Team Managers will provide a certificate confirming expenditure, if evidence, ie the food, is shown at the time. There will be a Team dinner out in a local establishment on the evening of Sat, 25 Nov 12. Everyone who arrives in time is expected to attend. Further details will follow.

6. **Individual Equipment.** You must bring the following:

- Compass
- Whistle (no whistle, no start policy in operation)
- Control descriptions holder
- EMIT card, if owned. Note: for back-up only – competition EMIT cards will provided centrally and issued on the day
- Orienteering/lycra running bottoms
- Orienteering top. See below
- Orienteering shoes
- Cagoule (carrying/wearing this on the course may be compulsory)
- A change of warm and weatherproof clothing, including footwear (it is November and you will be waiting around outside for some time before and/or after the run)

7. **Team Equipment.** As the Event Centre is at a hotel, no other shelter will be provided. You are asked to obey any restrictions on use requested by the Organiser.

8. **Trophies.** Prize-giving, which will hopefully involve most of you, is expected to take place no later than 1500 hrs and earlier if possible, and everyone is to remain for it. The following are responsible for ensuring that the trophies are returned, suitably engraved and polished:

Trophy	Responsible
Men's Team Winners	Lt Col Sanderson
Women's Team Winners	Maj Allen
Men's Individual Winner	RAF
Women's Individual Winner	Maj Allen
2012 perpetual prizes	RAF

9. **RV.** The Teams are to RV in the Event Centre, Eight Acres Hotel, Elgin, by 0930 hrs on the 25 Nov 12.

10. **Team Clothing.**

- Orienteering Tops.** All team members are expected to wear an Army top. New tops have been ordered through Ultrasport and are expected to be delivered in time. The AOA is subsidising the cost by 50%, but team members will have to pay the other half

(approx £20) before receiving a top. You might wish to approach your own Regimental/Corps funds for a further subsidy. Cheques or cash are acceptable. Credit cards, IOUs, foreign coins, beads and shiny objects are not.

b. **Tracksuits.** Those with Army tracksuits issued in previous years (or otherwise acquired) are to bring and wear them. There are no other tracksuits available.

11. **Start Times.** Provisional start times will follow, but might have to change if runners are late. Starts will be confirmed by the Team Managers at the RV at 0930 hrs on the 25 Nov. Note that only the Services' runners have start times. Civilian runners can run turn up and run at any time. The Start Team has been given details of the Services' start times and Services runners will have priority at those times. Call-up will be a -3 minutes, and you are to be there in good time to start at your allocated time. Late starters will be slotted in when possible, but on the Brown (Women's Course) in particular, there may not be many free slots. Final details have yet to be published, but be prepared to allow time to get to the start from the Event Centre. The provisional running order is:

Name	Start List Code	EMIT Card	Start Time
Men (in running order)			
Lt Col CW Metcalfe	tbc	tbc	tbc
WO2 D Averill	tbc	tbc	tbc
Maj DR Godfrey	tbc	tbc	tbc
Capt R Ashton	tbc	tbc	tbc
Maj P Helme	tbc	tbc	tbc
Lt Col CJH Sanderson	tbc	tbc	tbc
Sgt A McNally	tbc	tbc	tbc
Capt M Bentley	tbc	tbc	tbc
Lt Col CAJ Bromley Gardner	tbc	tbc	tbc
Capt E Andrews	tbc	tbc	tbc
Reserves			
tbc	tbc	tbc	tbc
SSgt (FofS) S Mallison	tbc	tbc	tbc
Maj E Walsh	tbc	tbc	tbc
tbc	tbc	tbc	tbc
Women (running order tbc)			
Capt J Barr	tbc	tbc	tbc
Maj A Lea	tbc	tbc	tbc
Capt A Pennington	tbc	tbc	tbc
Lt Col L Giles	tbc	tbc	tbc
Maj M Rayner	tbc	tbc	tbc
Maj W Allen	tbc	tbc	tbc
Reserve			
Maj S Calland	tbc	tbc	tbc

This may have to change if individuals are delayed by traffic, etc, so everyone must aim to be at the RV by 0930 hrs. If you miss your start time without notifying the Team Manager and have to be replaced by a reserve, you are out of the Army Team and will not receive Army Colours.

12. **Electronic Punching.** EMIT electronic punching will be used and v4 cards will be provided courtesy of EMIT UK. Cards and any last-minute information will be distributed at the RV.
13. **Event Details.** Final details of the event will follow and any changes will be notified on the website. You must check this before travelling.
14. **Scoring.** The Match will be decided on the aggregate time of the top runners from each Service. The lowest aggregate time (for a complete team) will win the Match. The top 7 runners will count in the Men's Match and the top 4 in the Women's Match. Note that reserve runners only count if they are nominated to replace another team member before the start of the race.
15. **Army Colours.** All those in the main Army Teams (10 men; 6 women) and who actually compete in the Inter-Services Match will receive Army Orienteering Colours. Reserves are not eligible unless they replace a full Team Member on the day. Colours will be sent to your Chain of Command (CoC) shortly after the Match.
16. **Risk Assessment.** Orienteering is an inherently hazardous sport. Moravian Orienteers are responsible for completing a detailed risk assessment for this event. There are no additional hazards presented by virtue of the Inter-Service Championships being held concurrently. Therefore, you are to read and comply with the Moravian Orienteers' Risk Assessment. This is Scotland in winter and you will need to dress and take the appropriate safety precautions. Regardless of the organising club's requirements, all Inter-Service runners are to carry a whistle whilst competing.
6. **Contact Details.** You are to keep your respective Team Manager informed of any changes to your contact details. The Team Managers can be contacted as follows:

CJH SANDERSON
 Lt Col
 Army Men's Team Manager
 Tel: 9679 84048
 Civ Tel: 030 679 84048
 Home: 01225 445200
 Civ Mobile: 07989 656179
 Mil E-mail: DES WpnsDGM-ATLCapSpt
 DII Personal E-mail:
christopher.sanderson855@mod.uk
 Civ E-mail: sanderson_chris@hotmail.com

WAS ALLEN
 Maj
 Army Women's Team Manager
 Work Tel: 94211 8524
 Work Tel: 01483 798524
 Civ Mobile: 07973 316420
 Mil E-mail: ASLS-CI
 DII Personal Email: woo.allen408@mod.uk
 Civ E-mail: woo_allen@hotmail.com

Appendix:

1. Accommodation and Messing Requirements.

APPENDIX 1 TO
ANNEX A TO
ARMY O
DATED 08 NOV 12

ACCOMMODATION AND MESSING REQUIREMENTS

From:

Number:		Rank:		Name:		Initials:	
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Accommodation:

I require accommodation at Kinloss Barracks*:

Check in:		Check out:	
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OR

I will be making my own accommodation arrangements*.

Messing:

I require messing at Kinloss Barracks*:

Meal	Y/N
Dinner, Fri, 23 Nov	
Breakfast, Sat, 24 Nov	
Lunch, Sat, 24 Nov	
Dinner, Sat, 24 Nov	N (Note: "N" is the default setting as it is expected that runners will attend the team dinner at a local restaurant if possible)
Breakfast, Sun, 25 Nov	
Packed Lunch, Sun, 25 Nov	
Dinner, Sun, 25 Nov	
Breakfast, Mon, 26 Nov	

I will/will not* be attending the Team dinner on Sat, 24 Nov

*** delete as applicable**

Return to:

Army Assistant Team Manager: Capt M Bentley, LF-Cap-Info-CISTDU-CBML OC (Bentley, Mark Capt)

For collation and onward transmission to Cpl G Burton, 39 Engr Regt, 39ENGR-60-QM-Bks SNCO (Burton, Gary Cpl)

SELECTION CRITERIA FOR THE COMBINED SERVICES ORIENTEERING TEAM

Note that these criteria, although used for all previous matches, have not yet been formally agreed for 2013 and may change. It is hoped that the match will take place against the British Universities at their Championships in 2013.

1. The Combined Services Orienteering Team is to consist of 10 men and 6 women. It is to comprise:
 - a. The top 2 men from each Service, as long as they have finished in the top 15 finishers of the most recent Inter-Services Championships¹.
 - b. The top 1 woman from each Service, as long as she has finished in the top 10 finishers in the most recent Inter-Services Championships².
 - c. The highest other finishers in the most recent Inter-Services Championships, in order of merit.
2. Two men and one woman are to be selected as travelling, and running, reserves.
3. The 10 men and 6 women in the main team will be awarded Combined Services Colours. The travelling reserves will not, unless they are required to replace another team member.

Example (Men's Team):

IS Match Position	Name	Selected Y/N	Notes
1	Army 1	Y	Automatic – 1 st in Service
2	Army 2	Y	Automatic – 2 nd in Service
3	RAF 1	Y	Automatic – 1 st in Service
4	Army 3	Y	
5	RN 1	Y	Automatic – 1 st in Service
6	Army 4	Y	
7	RAF 2	Y	Automatic – 2 nd in Service
8	RAF 3	Y	
9	Army 5	Y	
10	Army 6	Y	
11	Army 8	Reserve	
12	Army 7	Reserve	
13	RAF 4	N	
14	Army 9	N	
15	RAF 5	N	
16	Army 10	N	
17	RN 2	N	2 nd in Service, but outside top 15
18	RN 3	N	
19	RAF 6	N	
20	RN 4	N	
21	RAF 7	N	

^{1,2} Or an orienteer of equivalent standard who was unavailable for selection for the Inter-Services Championships.

IS Match Position	Name	Selected Y/N	Notes
22	RAF 8	N	
23	RAF 9	N	
24	RN 5	N	
25	RAF 10	N	
26	RN 6	N	
27	RN 7	N	
28	RN 8	N	
29	RN 9	N	
30	RN 10	N	